Subject: Re: Request Copy of BTRC - Hollywood Media District Property Owners Association
From: Ela Vallejo <ela.vallejo@lacity.org>
Date: 05/11/2016 11:13 AM
To: Lisa Schechter <lisa@mediadistrict.org>
CC: Claire Bartels <claire.bartels@lacity.org>

Good morning Lisa,

Elizabeth Salumbides will contact you this morning to provide you a copy of the BTRC. If you don't hear from Elizabeth by 10 a.m., please let me know. Thank you.

On Tue, May 10, 2016 at 6:24 PM, Claire Bartels <claire.bartels@lacity.org> wrote:

> Hi Lisa,
> Congratulations to you! I'm so glad to hear where you are and hope you're enjoying your new role at the BID.
>
> I'm copying my assistant, Ela Vallejo, as she will know how to assist you with confirming your BTRC status and working with you to obtain a copy (I believe there is a very nominal fee to reproduce but you're in good hands with Ela!).
>
> Please stay in touch and again, congrats!
>
> Claire
>
> **Claire Bartels**
> General Manager
> Office of Finance
> City of Los Angeles
> (213) 978-1774
> Claire.Bartels@lacity.org
>
> On Tue, May 10, 2016 at 5:26 PM, Lisa Schechter <lisa@mediadistrict.org> wrote:
>
> > Dear Claire:
> >
> > Congratulations on your new position as Treasurer! Wow… I am now the Executive

> Director for the Hollywood Media BID and I wanted to make sure that the BID has a BTRC with the City of Los Angeles. I am sure that it does however I would like to request a copy for my records and update the necessary information just to be sure. We currently have a contract with the City to #C-125070, but I cannot find it in those documents and I do not have access to the city employee intranet so I have to ask for your help.
>
> Thanks again for your assistance.
>
> Regards,
>
> Lisa Schechter
> Executive Director
> Hollywood Media District BID
> 1040 N. Las Palmas Avenue
> Hollywood, CA 90038
> (323)860-0025 Direct
> (323)860-0026 Fax
>
> MediaDistrict.org

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